

**Academic Assessment Committee Meeting Minutes**  
**February 9, 2021 – 3:00 pm**  
**Zoom Meeting**

**Present:** Timothy Brophy, Brianna Adan, Erik Black, Chelsea Smart, Toby Shorey, Laura Spears, Christine Voigt and Jinying Zhao

**Absent:** Melissa Johnson, Moon Lee, and Roger Maioli

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **January 12, Meeting Minutes:** Dr. Laura Spears moved to approve the minutes, Dr. Erik Black seconded the motion, all were in favor and the minutes were approved.

3. **AAP Approvals Requests:**

**Team I**

BS Applied Physiology and Kinesiology (APK) – **Approved**

Dr. Chelsea Smartt moved to approve, Dr. Erik Black seconded the motion, all were in favor for approval.

Change to undergraduate Geomatics Certificate AAP – **Approved**

Dr. Erik Black moved to approve, Dr. Laura Spears seconded the motion, all were in favor for approval.

BM & MA in Arts in Medicine Combined Degree – **Approved**

Dr. Erik Black moved to approve, Dr. Laura Spears seconded the motion, all were in favor for approval.

**Team II**

SLO Change for BS in Industrial Systems & Eng. – **Approved**

AAP changes for BS in Industrial Systems and Engineering – **Approved.**

Dr. Laura Spears moved to approve, Ms. Christine Voigt seconded the motion, all were in favor for approval of both courses.

BM & MA in Arts in Medicine Combined Degree – **Approved**

Dr. Erik Black moved to approve, Dr. Laura Spears seconded the motion, all were in favor for approval.

**Team III**

New AAP for Autism Spectrum Disorder Certificate – **Approved.**

Dr. Erik Black moved to approve, Dr. Laura Spears seconded the motion, all were in favor for approval.

New AAP for Cancer: Biology, Epidemiology, and Outcomes Certificate – **Recycled**

The committee recycled this request because it is unclear how the “average” of examinations will be done when the rubric for the exam is graded with letter grades.

Ms. Christine Voigt moved to recycle, Dr. Chelsea Smartt seconded the motion, all were in favor to be recycled.

**BS in Computer Engineering ALC Change – Approved**

Dr. Chelsea Smartt moved to approve, Dr. Erik Black seconded the motion, all were in favor for approval.

**Team IV**

**APK Masters AAP changes – Approved**

Dr. Chelsea Smartt moved to approve, Dr. Erik Black seconded the motion, all were in favor for approval.

**BS Sport Management AAP changes – Approved**

Dr. Chelsea Smartt moved to approve, Dr. Erik Black seconded the motion, all were in favor for approval.

4. **Update on March 26 Assessment Conference:** Dr. Brophy gave the committee an update on the Assessment Conference that will be held on March 26<sup>th</sup>. He stated that the conference is getting proposals, which are due by February 19<sup>th</sup>. He also asked the committee members if they would be willing to review some of the abstracts and give him their opinion as to whether or not they are appropriate for the conference. The conference is totally virtual and is completely free to everybody at UF there's a minor charge for people from outside the university of Florida.
5. **Update on the Task Force on Equity & Fairness:** Dr. Brophy updated the committee that the Task Force met on January 22<sup>nd</sup> there are three Co-Chairs, Dr. David Miller, and Dr. Teresa Mutahi are chairing one of the subgroups and Dr. Corrine Huggins-Manley is chairing the second subgroup. He stated that if any of the committee members were interested in joining the task force or wanted to sit in on the meetings just let him know and links will be provided to them. The task force consists of 33 people with the chairs it is 36, the groups are divided evenly. The task force is broken into two groups and will start their individual group meeting the week of Feb. 22<sup>nd</sup>. They will meet biweekly and their task is to develop guidelines and models for the University of Florida faculty and staff.
6. **Quality Enhancement Plan update:** Dr. Brophy discussed that it has been decided to move forward with the third phase of UF Quest which is the experiential learning phase that is set to go into full effect in 2027. The plan will be developing is going to be a five-year plan which will begin in March 2024-25 and it will go through 2029.
7. **Next meeting:** Tuesday, March 9, 2021 3:00p.m.  
Meeting adjourned at 4:03 p.m.